



## INTERNET ACCESS TROUBLESHOOTING GUIDE

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**This document is intended to help you troubleshoot problems with Wi-Fi Services.**

**Restart/Power cycle your device:**

- ❖ Try power cycling the device you are using (laptop / cell phone / tablet) power off and power on the device and try to reconnect device built-in troubleshooting for Windows:

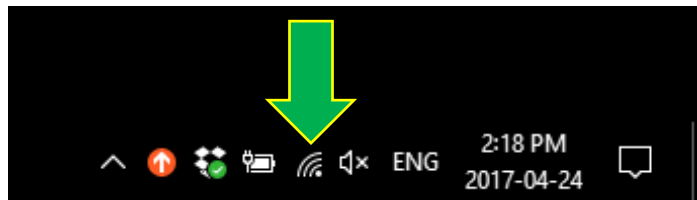
**Device Built In Trouble-Shooting for Windows:**

- ❖ All windows computers have a built-in troubleshooting feature that can sometimes resolve internet problems. The following steps show how this is accomplished on a Windows PC.

## How to Troubleshoot internet issues on your Windows Computer

**Step 1:**

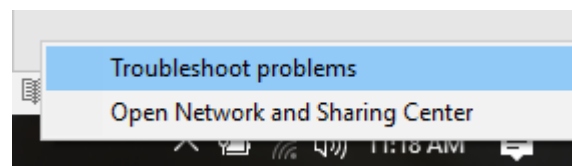
Right Click on the Wi-Fi Icon at the bottom right side of your desktop home screen.

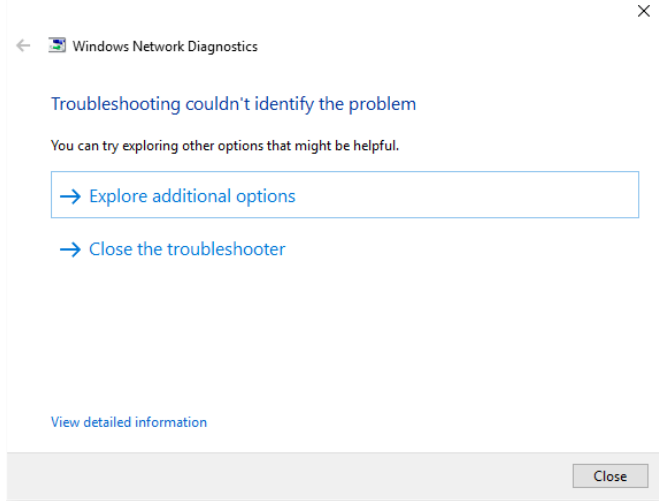
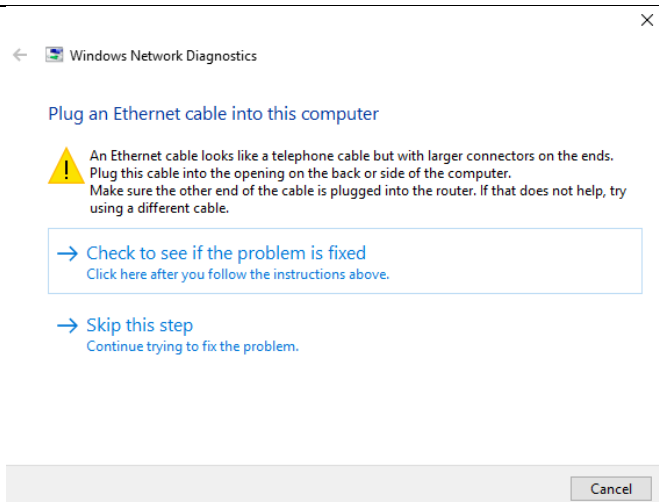



**Step 2:**

After right clicking on the Wi-Fi tab, select "Troubleshoot Problems"

And your computer will begin the scan automatically.



<p><b>Step 3:</b></p> <p>After the scan is complete, instructions will appear for you to follow.</p> <p>Please follow the steps by either exploring more options or closing the trouble-shooter.</p>	
<p><b>Step 4:</b></p> <p>If you find that the troubleshooting does identify an issue, please attempt to correct it by following the instructions.</p>	
<p><b>Step 5:</b></p> <p>If you cannot fix the issue by following the steps, please relay any information gathered by the diagnostics and present them to your Support Representative.</p>	

## Device built-in troubleshooting for MAC:

- ❖ All MAC computers have a built-in troubleshooting feature that can sometimes resolve internet problems. The following steps show how this is accomplished on a MAC PC.

### How to Troubleshoot internet issues on your MAC

#### Step 1:

Open your Spotlight Search and type "Wireless Diagnostics".

Select the application when it appears.



#### Step 2:

Run the Diagnostics, and follow any directions that your MAC directs you to.



#### Step 3:



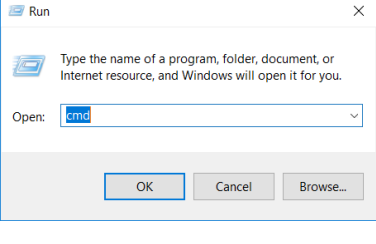
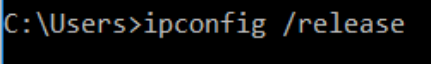
Please relay any information gathered here to your Support Representative.



## Renewing your IP Address (Windows 10):

The following steps show how to renew your IP address using a Windows 10 PC.

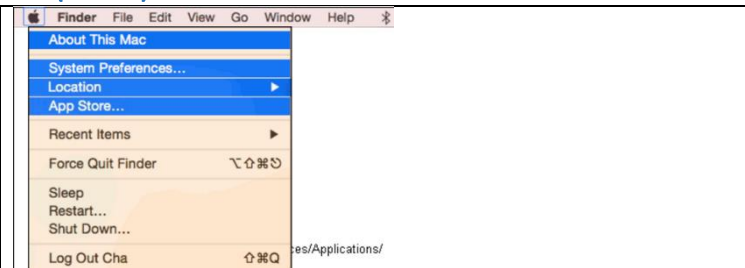

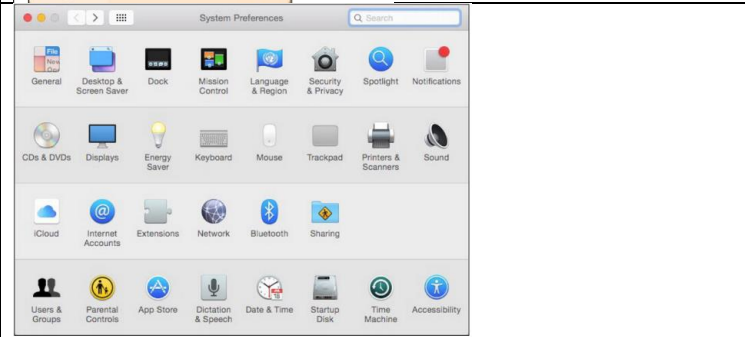
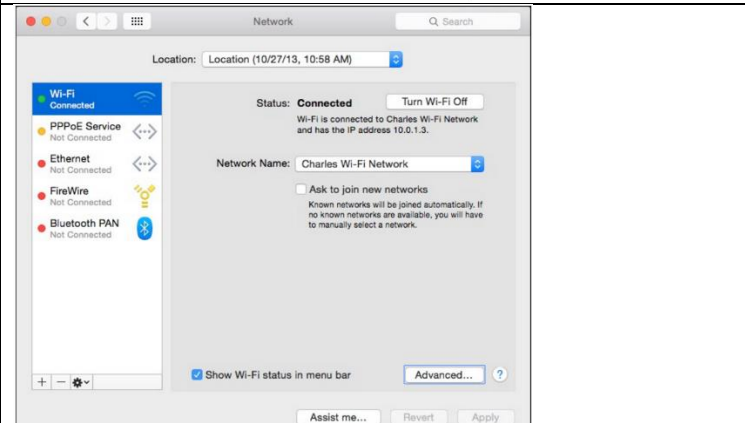
### How to renew your IP Address (Windows 10)

<b>Step 1:</b> Right click on the <b>Windows icon</b> bottom left of your screen	
<b>Step 2:</b>  Select <b>Run</b> from the Menu	
<b>Step 3:</b> Type <b>CMD</b> in the text field marked Open and press <b>Enter</b> or click <b>OK</b> to open the Command Prompt	
<b>Step 4.</b> Type <b>ipconfig /release</b> and press <b>Enter</b>	

<p><b>Step 5:</b> Type <code>ipconfig /renew</code> and press Enter.</p> <p>Make a note of the IPv4 address listed under the Wireless LAN adapter Wi-Fi heading.</p>	<pre>C:\Users&gt;ipconfig /renew  Windows IP Configuration  No operation can be performed on Local Area Connection* 1 while it has a connection. No operation can be performed on Bluetooth Network Connection while it has a connection.  Wireless LAN adapter Local Area Connection* 1:      Media State . . . . . : Media disconnected     Connection-specific DNS Suffix  . :  Wireless LAN adapter Wi-Fi:      Connection-specific DNS Suffix  . :     Link-local IPv6 Address . . . . . : fe80::14dd:71b3:5a71:59ae%9     IPv4 Address. . . . . : 192.168.0.12     Subnet Mask . . . . . : 255.255.255.0     Default Gateway . . . . . : 192.168.0.1</pre>
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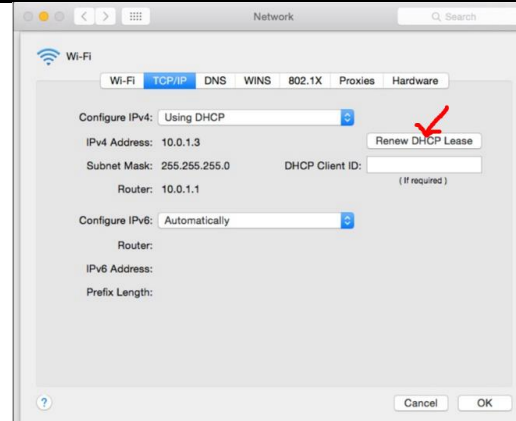
## Renewing your IP Address (MAC):

The following steps show how to renew your IP address using a MAC PC.

How to renew your IP Address (Mac)	
<p><b>Step 1:</b> Click on the <b>Apple icon</b> top left of your screen</p>	
<p><b>Step 2:</b> Select <b>System Preferences</b></p>	
<p><b>Step 3:</b> Click on the <b>Network</b> icon</p> 	
<p><b>Step 4:</b> Select the network you are using on the left side. It is marked with a <b>green dot</b> and the status shows <b>Connected</b></p>	
<p><b>Step 5:</b> Click on <b>Advanced</b></p>	

**Step 6:** Select the **TCP/IP** tab at the top to view your IP address details

**Step 7:** Click on **Renew DHCP Lease** on the right. The IP Address details will clear and then populate again.

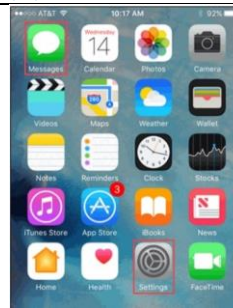


## Renewing your IP Address (Apple iPad/iPhone):

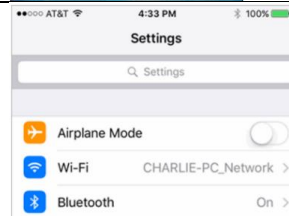
The following steps show how to renew your IP address using an Apple iPad or iPhone.

## How to renew your IP Address (Apple iPad/iPhone)

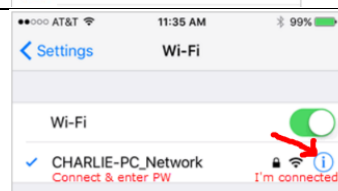
**Step 1:**  
Tap on the **Settings** icon on the main menu of your Apple device.



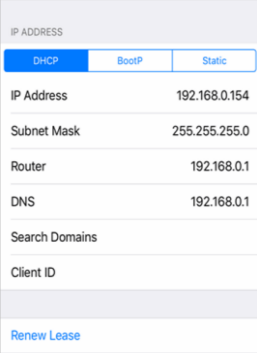
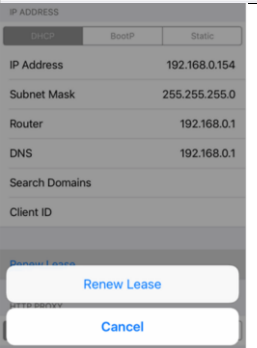
**Step 2:**  
Select **Wi-Fi** from the Settings Menu.



**Step 3:**  
Tap in the **information icon** ⓘ in the Wi-Fi menu.  
The network you are connected to will have a blue check mark on the left.





<p><b>Step 4:</b> Tap on <b>Renew Lease</b>.</p>		
<p><b>Step 5:</b> Tap on the <b>Renew Lease</b> button to confirm.</p>		

## How to Forget the Wireless Network (Windows PC):

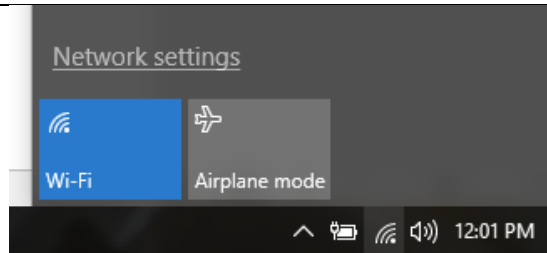
The following steps show how to forget the wireless network using a Windows 10 PC.

### How to Forget the SSID on a Windows 10 Laptop

#### Step 1:

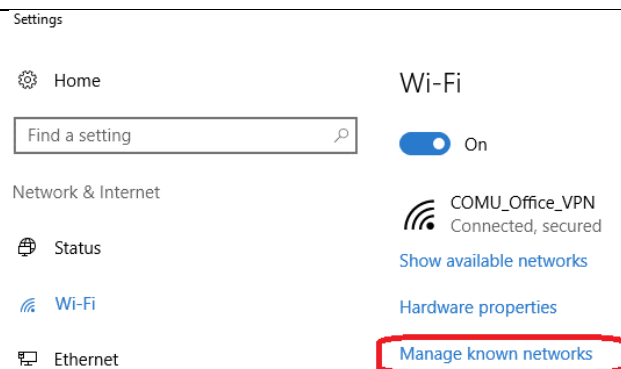
Left click on the wireless icon in the task bar on the bottom right of your screen.

Left click on **Network settings**



#### Step 2:

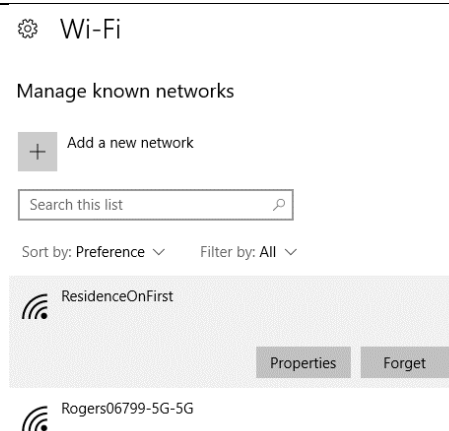
Under the Wi-Fi tab left click on **Manage known networks**

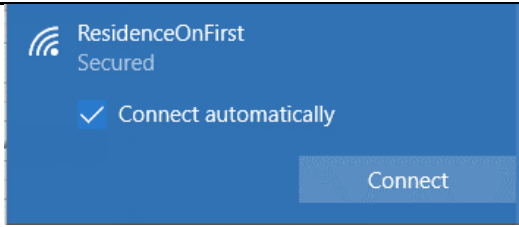


#### Step 3:

Find the SSID listed under the known networks, left click the name you want to forget.

Left click on the **Forget** button.





<p><b>Step 4.</b></p> <p>Try reconnecting to the wireless network.</p>	
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## How to Forget the Wireless Network (MAC PC):

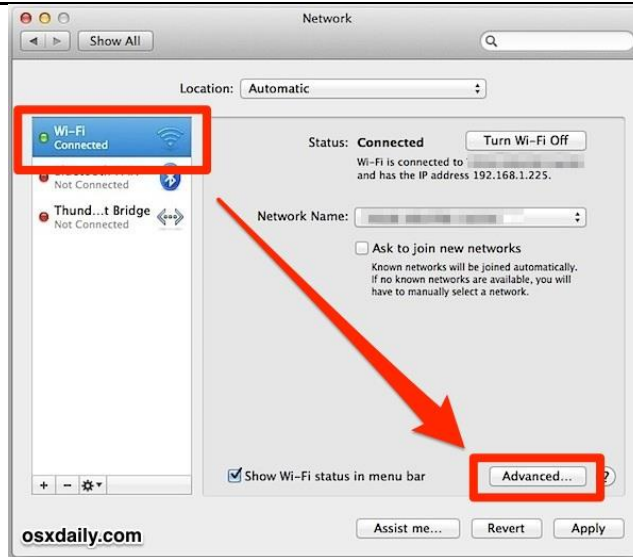
The following steps show how to forget the wireless network using a MAC PC.

### How to Forget an SSID on a MAC

<p><b>Step 1:</b></p> <p>Click on the Wi-Fi Icon toward the upper right of your screen in the menu bar.</p>	
<p><b>Step 2:</b></p> <p>Click on "Open Network Preferences".</p>	

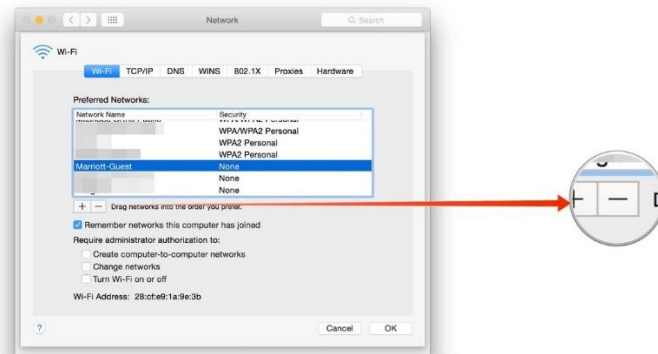
## Step 3:

Click on the “Advanced” Button.



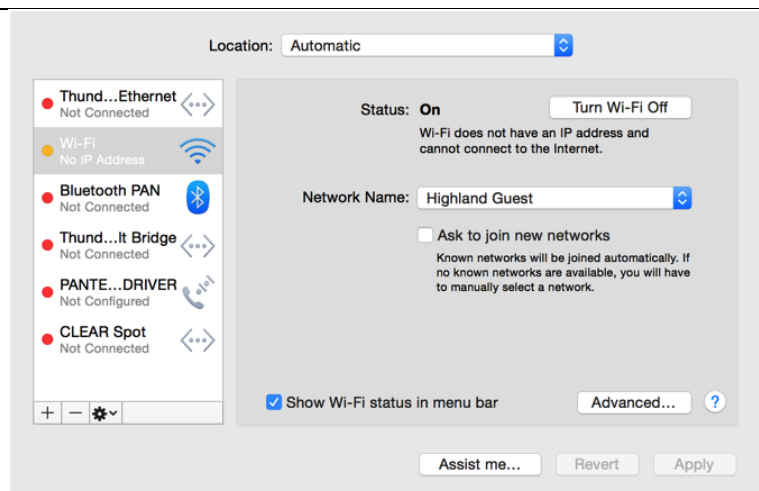
## Step 4:

Click the minus (-) button, and then click ‘Okay’ to complete the process.



## Step 5:

You can now select the network you would like to connect to, type in the password (if required).



## How to Forget the Wireless Network (Apple iPad/iPhone):

The following steps show how to forget the wireless network using an Apple iPad/iPhone.

### Forgetting an SSID on an iPad/iPhone/iPod

#### Step 1:

Launch the settings menu on your iPhone.



#### Step 2:

Tap on the Wi-Fi icon.

(Now you can view all the networks available to join)



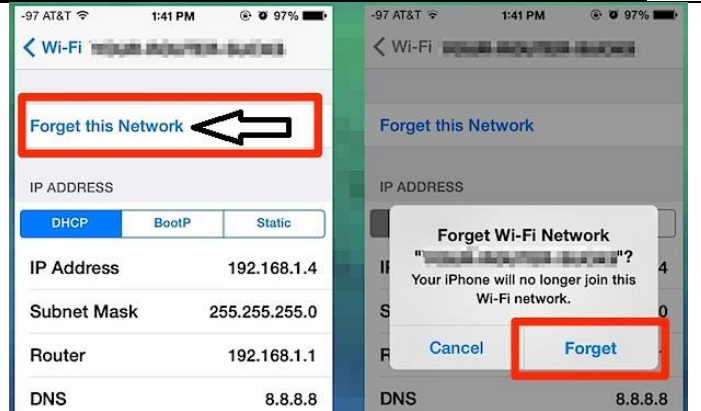
#### Step 3:

Tap on the info button next to the networks name.



## Step 4.

Press "Forget this network"



## Step 5:

Your device has now forgotten the network SSID. You can now rejoin the network by typing in the required password (if needed).



## How to Forget the Wireless Network (Android Device):

The following steps show how to forget the wireless network using an Android Device.

### How to Forget an SSID on an Android

#### Step 1:

Open the settings menu on your device



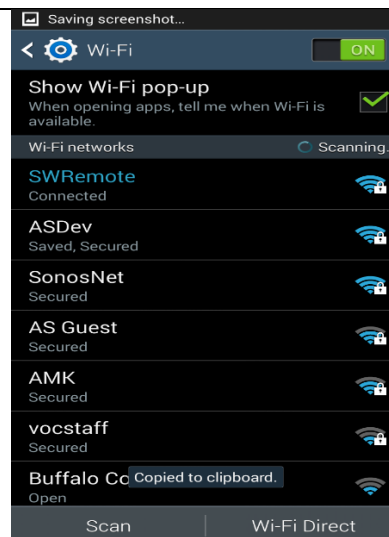
#### Step 2:

Click on the “Wi-Fi” tab to access the menu



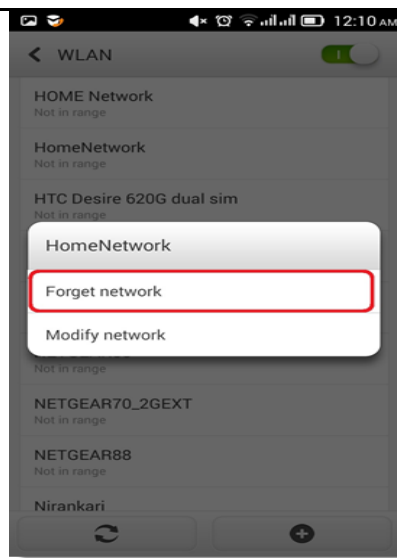
#### Step 3:

Long click on the network you would like to forget.



## Step 4:

Press 'Forget Network' and now you have now forgotten the network SSID.



## Step 5:

Reconnect to the network by selecting it and typing in the password (if required)

